

Adviser
housing specialism - part time
£28,000 (pro rata) 21 hours pw over 3 or 4 days

Have you got experience providing personalised housing advice? We have an exciting opportunity to join our advice team at Hallam Students' Union.

Who we are

At the Students' Union, we provide services, opportunities, and facilities for our diverse membership of over 35,000 students. With students at the very heart of all we do, the Students' Union exists to represent students' academic interests, help them to look after their wellbeing and ensure we give our students quality opportunities during their time at Sheffield Hallam

What's the job?

This is an exciting opportunity to become part of the Students' Union advice team to lead on and undertake housing advice and case work in the Students' Union Advice Service. You will keep up to date with current and new legislation and advocate for improving students housing rights.

To advise on a range of other areas, such as academic and funding issues that may affect students during their course.

Supporting the Advice team to deliver and promote a quality Advice Service that is relevant and accessible to all our students.

Who you are:

As an applicant, you should have relevant, recent experience and training, providing housing advice, with experience of working in an advice setting for example, a Students' Union advice service, Shelter or Citizens Advice Bureau.

You will have excellent communication skills, with experience of engaging with a diverse range of stakeholders and have an interest in supporting and working with our student population.

Why apply?

Apart from being paid for a job you will love, there are other benefits for joining us. We have a culturally diverse and progressive atmosphere; you will get generous paid holidays and flexible working patterns. We are professionals and take pride in the work that we do but we also do not take ourselves too seriously, so expect a casual dress code and work environment. You will also be eligible to apply for a TOTUM (NUS Extra) discount card, accessing a range of savings from leading retailers. Alongside that, we understand the value and importance of our staff continuously developing personally and professionally.

We're committed to equality of opportunity for all. We welcome applications from individuals regardless of their race, ethnicity, sexual orientation, religion, age, gender, or disability status. We want to support diverse and inclusive work environments and are actively looking for people who share our values.

If you would like any further information or an informal enquiry about the role please contact Christine Hayden, Advice Manager c.hayden@shu.ac.uk

For further information and an application pack (please note we do not accept CVs without the supporting documents), please visit the Sheffield Hallam Students' Union website

<https://www.hallamstudentsunion.com/jobs-with-shusu/>

Closing date for receipt of all applications is **10am on 11/11/2024.**

Interviews are currently planned to be held on **Tuesday 19/11/2024.**